

# **SALEM CITY HEALTH DISTRICT – OFFICE OF VITAL STATISTICS** **APPLICATION FOR CERTIFIED DEATH COPIES**

Walk-In Service

9:00 – 4:00 Mon-Fri (hrs subject to change)  
Closed from 1:00 – 1:30 (lunch)

Mail-In Order

Send completed application with required fee to:

**Salem City Health District**  
230 N. Lincoln Ave., Suite 104  
Salem, OH 44460-2950  
(330) 332-1618

**Salem City Health District**  
230 N. Lincoln Ave., Suite 104  
Salem, OH 44460-2450  
**NO PERSONAL CHECKS**  
Include a self-addressed, stamped envelope (SASE)

DECEDENTS INFORMATION (information about person whose vital record is being requested)

FULL NAME \_\_\_\_\_

DATE OF DEATH \_\_\_\_\_

PLACE OF DEATH \_\_\_\_\_

CHARGES:

Total Number of Copies \_\_\_\_\_ X \$27.00 = \$ \_\_\_\_\_

Burial or Cremation Permit \_\_\_\_\_ X \$ 3.00 = \$ \_\_\_\_\_

TOTAL CHARGE FOR ORDER \$ \_\_\_\_\_

SIGNATURE OF APPLICANT  
(person completing this application) \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

APPLICANT NAME (Please print) \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY, STATE & ZIP CODE \_\_\_\_\_

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OFFICE USE ONLY:

DATE \_\_\_\_\_ AUDIT NO. \_\_\_\_\_

PMT: CASH \_\_\_\_\_ CK. \_\_\_\_\_ CK NO. \_\_\_\_\_ CR. CARD \_\_\_\_\_

RECEIPT NO. \_\_\_\_\_ DR. LIC. NO. \_\_\_\_\_